

# CAMP HIAWATHA

*Munising, MI*



**2024 LEADER GUIDEBOOK**

**Hiawatha.Camp**

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## What's New

### exciting changes for our program

- Program updates (pages 15-19) including expanded time to complete merit certain badges.
- Participants must be paid in full in order to sign up for programming.
- ATV Program (Page 18)
- Fun for the whole troop with expanded evening open programming options! (page 16)

## Camp Hiawatha Basics

### Camp facts useful for new leaders or units

- Please bring your own tents; we do not provide them.
- No vehicles are allowed in camp during camp operation. Unit trailers and gear are transported to your campsite by your unit. See page 14 for details.
- As a patrol cooking camp, you will cook the majority of your meals in your campsite.
- The health forms you turn in will remain at camp after you leave, so please provide us with copies and retain the originals.
- We have a beautiful lake for your swimming experience (no pool).
- Internet availability at camp is limited but cell phone coverage is generally good.
- Units are encouraged to assist with camp-wide duties such as flag ceremonies, cleaning the shower building, and maintaining a respectable campsite.
- All Adults must be registered members of the BSA with unit they are attending camp with to include Youth Protection Trained (page 6)
- **The State of Michigan requires the Central Registry Clearance Form for ALL adults attending camp overnight. If an adult has submitted a central registry clearance in the past five years, Camp Hiawatha will have it on file. See page 22.**
- Advancement instruction starts on the times given in this book and end 10 minutes prior to the listed ending time (page 17). Unless otherwise noted, merit badges meet Monday, Tuesday, Thursday, and Friday. Wednesday is reserved for open programming.

# The Hiawatha Experience

a message from the camp leadership

## Camp Leaders

Thank you for choosing Camp Hiawatha as your destination for summer camp. Our traditions began over 50 years ago serving Scouts in Wisconsin & Michigan. With our rich tradition of excellence and dedicated staff, we have been providing an exceptional program and have become a home for many Units, Scouters, Scouts, and Staff. This year, we will maintain the excellence we are known for while going above and beyond with several new programs and services.



Our staff is delighted that your unit has chosen to take part in this experience. We began this summer before last summer was even over. With hundreds of other camping options, we are glad you chose to spend your summer with us; it is our goal to provide you and your Scouts with the experience of a lifetime. We have an exceptional group of staff and directors returning, along with some new faces, to ensure we exceed your expectations.

This guidebook provides you with details about our programs, procedures, and services. Please read the guidebook to prepare your unit for your adventure at camp.

We are excited and pleased to serve as your camp leadership. Our goal is to ensure every Scout and Leader that comes through our gates has their very own "Hiawatha Experience."

Thank you for choosing Camp Hiawatha and we look forward to seeing you at camp!

### **Erick Kestila**

Camp Director  
906-280-3023 (cell)  
erick.kestila@baylakescamps.org

### **Alethea Shelly**

Service Director  
906-202-1493  
alethea.shelly@baylakescamps.org

### **Dan Skrypczak**

Bay-Lakes Camping Director  
920-205-3553 (cell)  
daniel.skrypczak@scouting.org



*Bay-Lakes Council Camps are dedicated to providing customers and guests with adventures beyond the expected! We are committed to providing the facilities, programs, services, and camp staff that will consistently exceed the expectations of our visitors. Our Scout Camps will be safe havens for experiencing the best of the adventures and values of the Boy Scouts of America.*



# Camp Leadership

over 30 years of collective camp staff experience

## Erick Kestila | Camp Director



Erick is in his third year as Camp Director and has been on camp staff for over ten years in various positions. He previously served as the camp commissioner. Erick is the Scoutmaster of Troop 408 in Escanaba and has been for the last thirty-five years. Erick has been to the Philmont Scout Ranch, the Florida Sea Base, and attended a National Scout Jamboree. He has completed National Camp School training for Camp Director.

## Alethea Shelly | Service Director



Alethea has been on camp staff for several years, serving in a number of roles. She has given leadership to Camp Hiawatha as the camp cook, rifle range director, commissary director and most recently as your service director. She is from Munising and works with Cub Scout Pack 332 as their committee chair, and serves the Chatham Scouts BSA Troop 364 as their Scoutmaster. She has also been a den leader and cubmaster through her time in Scouting. She works for the Munising Public Schools in their library, and is also a cook at the local Moose Lodge in Munising.

## Dan Skrypczak | Bay-Lakes Council Camping Director



Dan continues to serve as a member of the Bay-Lakes Council's professional staff as the council's Camping Director. Dan has been a long-term volunteer in the Gathering Waters District and remains the Scoutmaster of Troop 73 in Appleton, WI. He attended all the Bay-Lakes Council Camps both in his youth and as an adult leader. Dan completed Woodbadge and the National Camp School Camp Director Training. Dan's simple but effective camp philosophy of "SAFE & FUN!" is central to his camp leadership style. Dan takes great pride in the quality of his camp staff and is excited for you to experience their cheerful enthusiasm as they deliver the promise of adventure at your Bay-Lakes Council Camps in 2024!

# Preparation Timeline

## a schedule for proper unit planning

### Right Now

- If you haven't already, submit your unit reservation and camper deposits to secure space (page 9).
- Inform all Scouts, second year Webelos, and their parents about your unit's summer plans.
- Recruit at least two adult Leaders (both at least 21 or older) to be in camp at all times during your stay. Recruit more if you will have 20 or more Scouts. Any time your unit does not have two adults to spend the night, an adult staff member will be assigned for a fee of \$75 per night.
- Schedule a promotional presentation for your troop or crew with Bay-Lakes Camping 920-734-5705.
- Take note of the payment plan and be sure to stay on target with due dates (page 9).

### February

- Visit [hiawatha.camp](http://hiawatha.camp) often to find the latest forms and camp specific information referenced in this guide. Recommended for the Scoutmaster, Camp Coordinator, and SPL continue to read this guidebook to learn about our program. Email [camp@baylakescamps.org](mailto:camp@baylakescamps.org) to have any questions answered. Visit [baylakescamps.org/youtube](http://baylakescamps.org/youtube) to find camp promotional videos and other resources.

### March

- Submit all Campership Applications to the Bay-Lakes office no later than April 1.
- Begin signing Scouts up for their desired advancement sessions online. Signup opens March 15.
- **Camper Deposits are due February 29. All remaining fees are due May 17 to the Bay-Lakes Office.**

### April

- Consider each Scout's advancement needs when planning for camp.
- If desired, complete a pre-camp swim test (page 7). This will speed up your check-in process.

### May

- Send out final camp notices to all parents including a list of what to bring (page 7).
- Have committee members visit parents of Scouts not registered to encourage their attendance with your unit, with another unit, or as an individual.
- Work with each Scout in planning an advancement schedule and getting them started with the pre-camp work once available. Each adult who will be at camp should have record of what each Scout will be doing for advancement.
- Ensure that all Scouts and Leaders will have their medical forms completed before coming to camp (page 10). Also, have the medication form completed for those Scouts taking medication at camp.
- Complete special dietary requests for all Scouts requiring special meals (page 11).
- Add any additional campers to your registration and submit your final unit payment (due May 17). If paying with a credit or debit card, a convenience fee of 3.5% will be added. To avoid paying a convenience fee, consider paying by Bank ACH or by sending payment by mail or in-person to the Bay-Lakes office.



**Many units hold a parents' meeting or camp promotion night. This allows parents a chance to ask questions and learn about your unit's summer camping plans.**

## Two Weeks Before Camp

- Collect all Scout & Leader medical forms (ensure we will be able to keep a copy) and Scout medication forms. You may send copies of all these to camp two weeks prior to your arrival.
- Check up on each Scout's pre-camp advancement work.
- Make final advancement changes up until two weeks prior to camp.
- Hold an inspection of personal packs and equipment. Also, prepare unit equipment for camp.
- Prepare multiple copies of your unit roster for camp and other leaders.

## Several Days Before Camp

- Complete the final check on transportation to ensure everyone has a ride to and from camp.
- Remind the Scouts of the behavior standards necessary for a Scouting trip.
- Remind the Scouts to pack a lunch for the day you arrive unless you plan to stop.
- Plan to arrive between 1:00 and 3:00 PM EDT.

## Right Before You Depart

- Collect any remaining medical forms and ensure everyone has their medications in their original containers with a label containing the Scout's name and unit number.
- Ensure rides will be at camp to pick Scouts up before 10:00 AM EDT on the following Saturday.

# Preparation Suggestions

**we strongly suggest you follow these in your planning**

## Leadership

- The adults who will be staying at camp should have some camping and Scouting experience. **Youth Protection Training is required for every adult in camp.**
- The safety of our youth is of greatest importance at camp. Therefore, **all adults accompanying a unit to camp must be registered as a leader with the unit they are attending with**, including completion of a criminal background check and youth protection training. These steps should be completed with your local council.
- Have one additional Leader, 18 or older (male or female) for every 10 Scouts.
- If your unit has any female youth, you must have at least one female adult.

## Arrival

- Have all heavy gear in one vehicle so it can be taken to your campsite all at once.
- Have a copy of all medical forms in alphabetical order for camp to keep. If you mailed in the medical forms, they will be at the medical recheck station.

## Advancement

- It is recommended that first year Scouts participate in the First Year Camper Program and one or two simple merit badges that will be listed as a category C on the advancement list once available.
- All Scouts should be given a copy of their advancement schedule. Leaders should also have copies for easy reference. This report can be run from your online registration with us.
- Leaders should ensure each Scout has chosen programs according to their interests and ability.
- All Scouts should be made aware of their prerequisites.
- All Scouts are encouraged to read the merit badge pamphlet(s) before coming to camp. These are available for purchase (hard copy or digitally) at the Bay-Lakes Scout Shop or [scoutshop.org](https://scoutshop.org).



# Forms and Resources

all the resources, forms and information to make your preparation easy

Below is a list of resources available online at [Hiawatha.camp](https://www.hiawatha.camp). All registration updates can be made online or through email: [camp@baylakescamps.org](mailto:camp@baylakescamps.org). You can request copies of any resources by calling the Bay-Lakes Scout Center at (920) 734-5705.

## Information

- Camp Menus - detailed list for each meal. Menus are released in May and posted online.
- Promotional Video - show at a troop meeting to get everyone excited about the experience!
- Camp Map - complete with campsites, program areas, and building locations.

## Registration

- 2025 Unit Reservation - reserve unit space for next year's summer camp programs. Opens June 1!
- Campership Application - complete for campers with financial need and submit no later than April 1st. Camp scholarships are only available for Bay-Lakes Council Scouts.
- The online How to Login to Registration Help File - provides details for registering and making changes online.
- Refund Request - Written request must be completed to receive a refund (page 9).

## Program & Advancement

- Advancement Schedule - provide to Scouts as they plan their advancement schedule.
- Advancement Prerequisites - provide to Scouts to prepare before camp.
- Pre-camp Swim Test - record results and mail to Bay-Lakes Council office or email to [camp@baylakescamps.org](mailto:camp@baylakescamps.org).

## Medical

- Annual Health and Medical Form - complete for all campers.
- Scout Medication - complete for campers with medication and bring to camp.
- Special Diet Request - complete for campers with dietary needs at least 3 weeks in advance.



Stay informed and prepared for camp with all these resources and more at [Hiawatha.camp](https://www.hiawatha.camp).

Please visit our youtube channel to view our promotional video.

[BayLakesCamps.org/youtube](https://www.baylakescamps.org/youtube)

Contact Bay-Lakes Camping for additional promotional materials.





# Registration & Fees

## procedures for registering campers

### 2024 Camper Fees

Youth	\$375
Adult	\$195

### Registration Timeline

#### June 1, 2023:

Reserve space for 2024, \$200.00 per unit.

#### Jan 1 - February 29, 2024:

Register campers with a \$75 non-refundable deposit.

**March 15:** Advancement & Expedition signup opens online. (Must be paid in full.)

**May 17:** Final Camp Balance Due.

### Unit Reservation Deposit

- A non-refundable deposit of \$200 per unit is due to hold space. These fees will be applied toward your 2024 camp balance.
- Reservations for 2025 will open June 1, 2024.

### How to Register Scout/Leader Campers

- Register online or mail your unit roster to the Bay-Lakes office with the camper deposits of \$75 (due Feb. 29).
- The first \$75 deposits for each Scout/Leader is his/her reservation deposit and is nonrefundable, but transferable to another Scout/Leader in the same unit as a new reservation.
- Remaining balances are due May 17.
- Campers registered and/or paid in full after May 17 will be subject to a \$25 late fee.

### Payment Schedule

	Youth Amount Due	Adult Amount Due	Due By
<b>Deposit 1</b>	\$25.00	\$25.00	1/1/24 - 1/31/24
<b>Deposit 2</b>	\$50.00	\$50.00	2/1/24 - 2/29/24
<b>Payment 1</b>	\$75.00	\$45.00	3/1/2024 - 3/31/24
<b>Payment 2</b>	\$100.00	\$0.00	4/1/24 - 4/30/24
<b>Balance</b>	\$125.00	\$75.00	5/1/24 - 5/17/24

### How to Pay

- Online payment may be made through our online reservation system using a credit/debit card or Bank ACH. If paying by credit or debit card, a 3.5% convenience fee will be added. To avoid paying a convenience fee, send payment by mail or in-person to the Bay-Lakes office.
- Unit checks can be sent payable to: Bay-Lakes Council BSA, 2555 Northern Road, P.O. Box 267, Appleton, Wisconsin 54912.

### Camperships

- Camp scholarship (camperships) are made available to assist any Bay-Lakes Council Scout with financial need the opportunity to receive a Bay-Lakes Council summer camp experience.
- Request must be made using the campership application for each person in need no later than April 1. Go to: [baylakescamps.org/campership](http://baylakescamps.org/campership) to complete the 2024 campership request form.

### Refunds

- Camp fees are nonrefundable. We encourage units to transfer fees to another Scout from within the unit attending camp. Should a written refund request be received, the Bay-Lakes Council will consider each situation and endeavor to be as fair as possible. All refunds are calculated after the \$75 nonrefundable deposit.



**If you have questions about the Black Pug registration system, please contact Bay-Lakes Camping at 920-734-5705 or email [camp@baylakescamps.org](mailto:camp@baylakescamps.org).**



## FACILITY POLICIES

### Commissary Hours

**6:45-7:30: Breakfast Pickup**

**8:45-9:00: Basket Return**

**11:30-12:00: Lunch Pickup**

**1:15-1:30: Basket Return**

**4:30-5:15: Dinner Pickup**

**6:45-7:00: Basket Return**

### Patrol Cooking Procedures

- Food will be provided by camp and can be picked up at the Commissary window at the camp service building.
- Additional items can be requested through the Commissary Director.
- Those with special dietary needs will be asked to meet with the Commissary Director Sunday afternoon to review the menu. Those with special dietary needs must submit a request using the online form.

**Please notify us of any special dietary needs or restrictions three weeks before your arrival using the “Special Dietary Request Form” available at Hiawatha.Camp.**

### Trading Post

- The Trading Post will be open at various times throughout the day. Look for hours when you arrive.
- Here you will find all the merchandise you need, including everything from hats and shirts to collectibles. You will also be able to purchase additional toiletries, cooking supplies, and other camping necessities.
- You will be able to purchase candy, soda, slushies, and any other food items.
- A camp patch will be given to each camper registered in camp.
- We recommend that each person brings an extra \$85 for purchases in the Trading Post

### Showers

- A shower building with individual rooms is available near the campsites.
- Campers need to bring all their own toiletries or purchase them at our Trading Post.



### Camp Office

- Staff is generally available to answer questions in this building from 7:30 AM - 8:00 PM EDT (except during meal times).
- Units are encouraged to sign up to perform camp-wide flag ceremonies during the check-in process.
- Lost & found is located in the leader lounge.

### Health Office

- Available 24 hours a day. If the Health Officer is not in the Health Office, report to the camp office for assistance.
- For medication disbursement, the Health Office will be open a half-hour before and after each meal, and 1 hour prior to taps. Individual arrangements can be made if necessary. Please ensure that your Scouts are responsible in this matter. We recommend that one Leader be responsible for ensuring the Scouts receive their medication when they are supposed to.

## OTHER POLICIES

### Vehicles

- For the safety of the Scouts and Scouters, the speed limit on all camp roads is 10 mph.
- No vehicles are to remain in the campsite after 5:00 PM on Sunday.
- If you need a vehicle past the parking lot later than Sunday, obtain a vehicle pass at the Camp Office.
- No one is permitted to ride on a trailer or in the back of a truck bed. Remember, it is only a seat if it has a seat belt.

### Bicycles

- Each bicycle is permitted to have a maximum of one rider.
- Bikes must stay on camp roads, not trails (unless part of the mountain biking program).
- When not in use, bikes near the unit campsite will be stored off the road in a designated area.
- Bikes must ride on the right-hand side of the road and announce when passing someone else on a bike or walking.
- Absolutely no riding after dusk without a light.
- All riders will maintain safe speeds (10 MPH or less), yield to pedestrians, wear a buckled helmet while riding, and obey any signs.
- Any rule infractions will result in the individual losing their privilege to ride on camp property.

### Mail / Email

- Please have mail addressed in the manner to the right.
- You are encouraged to mail things several days early to ensure we receive it before checkout day.
- Due to lack of computer capabilities, we do not offer an e-mail service for the Scouts. Leaders may bring their own computers to use in the commissioner building.
- If there is an emergency family issue, please call (906) 387-2714 and the Camp Director will ensure that the camper receives the message.

#### Mailing Address

Camp Hiawatha  
Scout Name, Unit #, Campsite  
E6350 Doe Lake Road  
Munising, MI 49862

### Leaving Camp Early

- Any Scouts leaving camp during their stay must have a release signed by their parent or guardian and approved by the Scout Leader. We recommend having this form (available at hiawatha.camp) completed before a Scout attends camp.
- When checking out, a member of the camp leadership must give the final approval signature.

### Tobacco/Vaping

The use or possession of tobacco and/or vaping products by anyone under the age of 21 is not legal and will not be tolerated. BSA requires that adults use only the designated area in the parking lot, away and out of sight from any youth.

### Initiations, Hazing, & Bullying

Older Scouts sometimes feel that new Scouts should be “initiated into the unit” with a physical activity or another embarrassing stunt. Leaders should be alert to this possibility and direct the Scouts efforts into meaningful programs. Behavior such as snipe hunts, running the gauntlet, belt line, or similar activities have no place in Scouting and are not permitted.

### Alcohol and Drugs

The use of alcoholic beverages and controlled substances is prohibited on any property that is owned or operated by the Boy Scouts of America. This policy will be strictly enforced for all those who use or visit our camp facilities. Violations will result in expulsion from camp and may be reported to authorities.

### Privacy

By participating in Bay-Lakes Council activities, you agree to allow Bay-Lakes Council to use your image in camp and council promotional materials.



## Visitors

- All visitors must check in and out at the camp office.
- Visitors are not allowed between the hours of 10:00 PM and 7:30 AM EDT.
- Visitors should not bring pets.
- Persons with disabilities should notify camp prior to their arrival if accommodations are needed.
- Guest meal tickets may be purchased for \$8 per meal in the camp office.

## Emergencies

- In the event of a camp-wide emergency, the camp siren may sound. At which time, all campers should report immediately to their campsites and gather around the flagpole. A member of the camp staff will come to your site with further instruction. The camp staff undergoes training in handling common types of emergencies.
- A camp-wide emergency situation will consist of any severe weather, wildfire, lost or missing campers, lost or missing swimmers, and any possible severe medical emergency. Anyone who becomes aware of an emergency situation or danger should notify the nearest staff member who will contact the appropriate camp leadership.
- Any information in regards to a bomb threat or unauthorized visitor should be reported to the camp office or health office immediately.

## Campsite Maintenance

- Day to day cleaning and ordinary maintenance of the campsite is the responsibility of the unit.
- The site should be policed regularly. The latrine and washstand should be scrubbed daily.
- Repairs to equipment such, as pumps, machinery, and wiring, will be made by a member of the Ranger staff. The need for such repairs should be made known promptly to your commissioner or to the ranger's staff.

## Damaged Camp Equipment

- Any damage to camp-owned equipment through abuse will be the responsibility of the unit
- Replacement costs will be assessed to the unit based on the retail costs of the damaged item. Units will be responsible for paying for damaged equipment before leaving camp.

## Shoes

- Footwear is required everywhere in camp, except at the Waterfront.
- No open toed (flip flops, sandals, etc) are allowed outside of the shower houses or your tent.

## Fires & Firewood

- Units are prohibited from bringing firewood into camp because it can harbor many different kinds of invasive pests and diseases harmful to our trees. The emerald ash borer is a direct threat to our ash trees at camp. Units are encouraged to gather downed wood at camp.
- Fireguard charts are furnished for each campsite and must be filled out upon check-in. Fireguard charts are to be hung on the campsite bulletin board for the duration of the week.

## Pets

- No animals are allowed on camp properties except for guide dogs for the visually impaired or animals which are for a program/demonstration with the approval of the Camping Department
- Please do not bring your pet from home. Be sure to inform any visitors, parent drivers or guests that they should also leave their pet at home.

## Tents

- All units must provide their own tents.
- If you do not have a "No flames in tent" sign stenciled on your tents, you must display a "No flames in tent" sign in the campsite. We have a sign posted on each bulletin board.
- No youth may share a tent with an adult or a person of the opposite sex. Assigning youth members more than two years apart in age to sleep in the same tent should be avoided unless the youth are relatives.

# Arrival and Departure

## how to check in and out of camp on your first and last days

With many Scouts and Leaders arriving and checking in at the same time, we need your help. We want to make this the easiest, fastest, and most efficient check in process you've ever experienced. Staff will be available in the parking lot and at various check-in points to assist wherever needed.

### Check-In Process

1. Arrive between 1:00 and 3:00 PM (Eastern Daylight Time) on Sunday with your entire unit. If you will not be able to check-in during this period, please notify us in advance (906-387-2714).
2. A member of the staff will greet you in the parking lot and direct you to your campsite. Drive directly to your campsite. Your unit will have the afternoon to set up camp. Your site guide will meet you at your campsite to help you set up camp.
3. Health Lodge staff will come to your campsite. Be prepared to present a copy of everyone's medical form for camp to keep in alphabetical order.
4. Buddy Tags will also be handed out. If you have done your pre-camp swim checks, present your pre-camp swim check form at check in. If you have not done your pre-camp swim check, a swim check time will be assigned to you.
5. Campers with specific dietary needs should talk with the Health Lodge staff. If they have not filled out and sent in a dietary request form, a form will be given to them. They may also be asked to talk with the Camp Staff Cook and/or Commissary Director.
6. Leader check in: While your unit is setting up your campsite, send your Scoutmaster or another leader to the Leader's Lounge to check in your unit. Any monies due should be paid at this time.
7. The entire group proceeds to the Waterfront for an explanation of safety and proper conduct rules as well as their individual swim test, if needed.
8. Camp wide dinner will be served from the Commissary at 6:00 PM EDT. You will be able to bring the meal back to your campsite or eat in the parade grounds. More details will be provided at check in.
9. A leader's and Senior Patrol Leader's meeting will be at 7:00 PM EDT at the Doc Jewell Pavilion.

**If your unit needs to arrive early, please indicate this in your registration. Units that arrive early are on their own until check-in starts on Sunday.**

### Check-Out Process

1. All Units are expected to clean their campsite prior to check-out. This includes; cleaning all cooking gear, picnic tables, patrol boxes, latrines, shovels, and all wood tools.
2. Stack all poles used for camp gadgets in one pile. Borrowed poles should be returned to Scoutcraft.
3. Place all returnable items such as unused dish soap, sanitizer, egg cartons, syrup bottles, etc., into the food basket and return to the Commissary.
4. Pick up all trash in and around your campsite. Put all garbage by the campsite gateway for pickup.
5. Return any equipment borrowed from camp to the appropriate location.
6. Make sure campfire is dead out and campfire ring is clean and free of ashes and debris.
7. Settle your unit's account, pick up your patches, and turn in your Adult Leader and SPL evaluations at the Camp Office.
8. Pick up any participant's medication in the Health Lodge.
9. Sign up for summer camp 2025.



**Any Scout leaving prior to Saturday must have a completed Summer Camp Early Release Form on file (requires a parent's signature). This form is available [online](#) or at the camp office.**

# While at Camp Hiawatha

all the basics on the program for your stay at camp

## DAILY PROGRAM SCHEDULE

6:45-7:30.....	Commissary Pickup
7:30-8:30.....	Breakfast
8:45.....	Flag Raising Ceremony & Morning News
9:00-11:45....	Advancement & Program Time
9:30-10:00....	Leaders Meeting & Coffee (Leader Lounge)
11:30-12:00..	Commissary Pickup
12:00-12:45....	Lunch & Unit Free Time
1:00-5:00.....	Advancement & Open Program / Troop Time
4:30-5:00.....	Commissary Pickup
6:00-6:45.....	Dinner
7:00-9:00.....	Evening Programs / Open Program Areas
8:45.....	Flag Lowering Ceremony at Parade Grounds
9:00.....	Flag Lowering Ceremony in Campsite
10:00.....	Quiet Time

## OPEN PROGRAMS

- In addition to scheduled merit badges, we offer a variety of open programs. These programs do not require advanced sign-up as Scouts are able to drop into these programs at any time they are occurring.
- Specific details regarding the various programs and options will be shared when you get to camp.



## Advancement Registration & Notes

- Registration for advancement and leader training can be done online beginning March 15 once participant is paid in full. Instructions can be found at [hiawatha.camp](http://hiawatha.camp). Units are encouraged to complete advancement registration before coming to camp.
- When you arrive at camp, you will receive a printed list of your Scouts and their merit badges/activities. You will have the afternoon to review these with your scouts and bring any changes/updates to the Adult Leader meeting on Sunday evening. Our staff will then update the corrections in the registration system.
- Camp Hiawatha utilizes an electronic blue card system in Black Pug. Units will be able to print out blue cards at home, at the conclusion of camp. Units can access their blue cards by logging onto their online summer camp registration and going to the Reports tab and selecting reports.
- Unit leaders will be able to import all advancement earned at Camp Hiawatha directly into their unit's Scoutbook account. Units can access their Scoutbook import file by logging onto their online summer camp registration and going to the Reports tab.

## WEDNESDAY OPEN PROGRAMS

Mid-week at Camp Hiawatha will be an open program day. Your Troop will be able to participate in open program offerings at all camp program areas. Scouts can also use this time to catch up on any advancements they'd like. Self-guided day trips/expeditions around the Munising area are also an option on Wednesday. Note that your unit is responsible to follow all youth protection guidelines in and outside of camp during these opportunities. The camp leadership and/or adventure staff will help you plan your experience, but your unit will be responsible for the leadership. A guided Sea Kayaking opportunity is also available on Wednesday, this activity has an extra charge and must be selected through the online registration system.

## EVENING PROGRAMS

### Sunday

**Adult Leader & SPL Meeting, 5:00 PM, Leader Lounge:**

A first day orientation to prepare you for the rest of the week. Please send one adult leader and the SPL from your unit.

**Camp-wide Tours, 7:30 PM:** An opportunity for new Scouts to become familiar with the layout of camp and returning Scouts to be introduced to changes from previous years.

### Monday

**Adult Leader & SPL Meeting, 6:50 PM, Leader Lounge**

**Star Gazing, 11:00 PM, Gilwell Field:** This is a mandatory activity for Astronomy merit badge, although all Scouts and Leaders can participate. Enjoy learning about the constellations, planets, and stars.

**Opening Campfire, 8:30 PM:** Following dinner sit back and enjoy the staff welcoming you home with skits, songs, and special messages.

**Star Gazing, 11:00 PM, Gilwell Field:** This is a mandatory activity for Astronomy merit badge, although all Scouts and Leaders can participate. Enjoy learning about the constellations, planets, and stars.

### Tuesday

**OA Ice Cream Social, 8:30 PM, OA Building:** Join us for ice cream and learn about the Order of the Arrow. Brotherhood candidates, should sign up for an interview time prior to this event.

**Star Gazing, 11:00 PM, Gilwell Field:** This is a mandatory activity for Astronomy merit badge, although all Scouts and Leaders can participate. Enjoy learning about the constellations, planets, and stars.

### Wednesday

**Open Programming:** Various program areas will be open. See evening activities list on page 18. Specific details will be shared at camp.

**NRA Postal Shoot, 7:00 PM:** Scouts can shoot qualifying targets to earn NRA marksman awards.

**Wilderness Survival Outpost, 7:30 PM:** Scouts will be heading to the outpost site to practice what they learned during their merit badge program.

### Thursday

**Open Programming:** Various program areas will be open. See evening activities list on page 18. Specific details will be shared at camp.

**OA Brotherhood Hike & Ceremony, 7:00 PM:** All Order of the Arrow members are encouraged to attend.

**Star Gazing, 11:00 PM, Gilwell Field:** This is a mandatory activity for Astronomy merit badge, although all Scouts and Leaders can participate. Enjoy learning about the constellations, planets, and stars.

### Friday

**Campwide Picnic, 6:00 PM:** Dinner will be served by the staff outside the commissary building.

**Closing Campfire, 8:00 PM:** To finish off your last night with us, we will have some special entertainment and recognitions to share with you.





## 2024 CAMP HIAWATHA PROGRAM SCHEDULE

	9:00	9:30	10:00	10:30	11:00	11:30	12/12:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30		
<b>Adult Training</b>	Intro to Outdoor Leader Skills																
Wilderness First Aid (Monday & Tuesday)																	
<b>Aquatics</b>	LIFESAVING				Open Waterfront				SWIMMING		Small Boat Sailing		SWIMMING		Open Waterfront		
	Canoeing	Motorboating	Kayaking	Rowing					Small Boat Sailing	Rowing	Kayaking	Canoeing			Motorboating		
	ENV. SCIENCE		Weather		Pulp and Paper				ENV. SCIENCE		Weather		Pulp and Paper		ENV. SCIENCE		
	Forestry		Soil and Water		Animal Science				Forestry		Soil and Water		Animal Science		Open Program		
Geology		Mammal Study		Bird Study				Geology		Mammal Study		Bird Study		Open Program			
Astronomy		Reptile & Amph. Study		Insect Study				Astronomy		Reptile & Amph. Study		Insect Study		Open Program			
<b>First Year Camper</b>	Section 1																
<b>Handicraft</b>	Art		Leatherwork		Composit Materials				Space Exploration		Art		Basketry		Open Creation Time		
	Sculpture	Basketry	Woodcarving		Sculpture	Basketry			Leatherwork	Sculpture		Space Exploration	Leatherwork				
	Space Exploration		Pottery						Woodcarving		Sculpture		Pottery		Composite Materials		
	Section 2																
<b>Adventure</b>	Open Adventure / Service Project Opportunities																
<b>Scoutcraft</b>	Indian Lore		CAMPING		FIRST AID				Pioneering		Exploration		Geocaching		Demonstration Activities		
	Geocaching	Pioneering	Orienteering		Exploration		Wilderness Survival		CAMPING		FIRST AID		Wilderness Survival				
	Archery	Rifle Shooting	Archery		Wilderness Survival		Archery Open Shoot		Orienteering		Indian Lore		Pioneering				
<b>Shooting Sports</b>	Rifle Shooting		Rifle Shooting		Rifle Shooting				Archery		Archery		Archery		Archery Open Shoot		
	Woodwork	Metalwork	Rifle Shooting		Rifle Shooting				Shotgun Shooting	Welding	Shotgun Shooting	Auto. Maintenance		Rifle Open Shoot			
<b>Work Shop</b>	Section 2																
Lunch																	

All programs run Monday/Tuesday & Thursday/Friday unless otherwise noted. Wednesday is set aside for remaining advancement work and other fun programs around camp. ALL CAPS: Required for Eagle. | All sessions end 10 minutes prior to the listed ending time.

# ATV Program

## adventure for your older scouts

Our ATV program allows Scouts 14 and older the opportunity to ride in one of those most beautiful places in the state! Riders will take part in an instructional class designed to teach participants how to properly handle their ATV in all sorts of riding conditions. After ground school and riding drills, riders will take part in a trail ride exploring all the land that surrounds Bear Paw. Riders will see rugged terrain, wooded land, and much more. This course will result in ASI ATV rider certification.



Space is limited. Proper dress is required including long pants (preferably jeans or another rugged material), long sleeves (shirt, jacket, etc), and boots. Helmets, goggles, and gloves will be supplied by camp. There is a \$60 fee to take part in this program.

- Please fill out the ATV Participation and Hold Harmless Agreement found on page 23-24 or [hiawatha.camp](http://hiawatha.camp) and bring it to camp.

We will send out more information on requirements from ATV program and signup information once available.

# First Year Camper

## superb first year camper program

The Hiawatha Adventure is a special program for first year campers. This is a hands-on experience designed for Scouts attending summer camp for the first time.

### Program Notes

- The morning session will run from 9:00 AM to 12:00 PM on Monday, Tuesday, Thursday, & Friday. The afternoon session will run from 1:00 PM to 4:00 PM on Monday, Tuesday, Thursday, & Friday. Wednesday all groups will take a 5 Mile Hike 9:00 AM-1:00 PM and participate in .
- Participants will be working on skills toward Scout, Tenderfoot, Second class, and First class ranks. First year Scouts will be introduced to an experience reflecting on Sir Baden-Powell's first camp on Brown Sea Island. Most of the instruction periods will occur within the troop site, with field trips to various program areas. We will be asking for assistance from 1 Adult leader from your troop to help with this program.
- Scouts can take merit badges during the rest of the day they are not in a Program Session.
- The program is all inclusive and includes all program materials: hiking stove, length of rope, slushy mug with a free slushy, special camp T-shirt, unique patch, campcraft of the day project, and either a rocket for Space Exploration merit badge OR an arrow pen kit for Archery merit badge OR a knife pouch kit for Leatherwork merit badge OR a basket for Basketry merit badge.
- To give the best possible first year camper experience, space is limited. The ratio will be no more than 8 participants (size of an average patrol) per instructor. The cost to participate in this program is an additional \$30.
- Register for this program online just like you would a merit badge.

# All About Prerequisites

very important stuff, please read carefully

## 2024 Scouts BSA Advancement Changes

Due to changes in prerequisites by national for 2024, we will provide all registration contacts with a prerequisites matrix mid-March.

## Special Considerations Regarding Shooting Sports Merit Badges:

Bay-Lakes Council wants every youth who attends one of our two Scouts BSA Resident Summer Camp Programs to have a safe and fun opportunity to earn Rifle Shooting, Shotgun Shooting, and Archery Merit Badges while at our camps. As part of our commitment to safety, we will follow the mandatory safety protocols which require us to maintain specific ratios of Qualified Shooting Sports Staff to Shooters. The maximum number of Scouts permitted to participate in each offered session of the shooting sports merit badges will be dependent on the number of qualified shooting sports staff we are able to secure for the summer.

The BSA National Shooting Sports Committee highly recommends that participation in the shooting sports merit badges offered at Scouts BSA Resident Summer Camps be reserved for 3rd & 4th Year Campers (ages 14-17) because the younger 1st and 2nd Year Campers (ages 10-13) typically haven't developed the needed physical strength, hand-to-eye coordination, nor emotional maturity necessary to enjoy the challenging shooting proficiency requirements for these badges.

Bay-Lakes Council Camps recognize that there are some 10-13-year-olds whose shooting skills are much more advanced than their peers. Therefore, we will not restrict 1st and 2nd Year Campers from registering for shooting sports merit badges. Nevertheless, we ask parents and adult unit leaders to critically evaluate the likelihood of your younger Scouts passing the proficiency requirements BEFORE you register them for a shooting sports merit badge. If you're confident they'll leave camp with a partial shooting sports merit badge, please do them the service of encouraging them to wait until they're a couple of years older. By directing them toward more age-appropriate merit badge offerings, you're increasing the chance that they'll leave camp feeling a sense of pride and accomplishment and simultaneously not filling a limited class spot, which an older Scout with dwindling summer camp opportunities, could have filled.

Additionally, regardless of the age of the Scouts you are registering for shooting sports merit badges, please make sure they complete the listed prerequisites specific to each merit badge (see prerequisite section of this guide). Since shooting sports merit badges have proficiency components which require a significant percentage of available class time to complete, it is imperative that each Scout in the merit badge class comes fully prepared with the required prerequisites completed and documented such that they can actively participate in the class discussions. Failure to be prepared will likely result in partial.

If you are an adult, age 21 or older, who currently holds NRA or BSA National Camp School Shooting Sports credentials and are interested in volunteering on our ranges while at camp with your unit, please send Dan Skrypczak at [daniel.skrypczak@scouting.org](mailto:daniel.skrypczak@scouting.org) a copy of your credentials and indicate which unit you're with, and which session you'll be attending. If we know we'll have additional qualified shooting sports supervision present during certain sessions, we may be able to create additional capacity for our shooting sports merit badge offerings those weeks.

# Leader Programs

even something for the “big kids” to have fun

With everything in store for the “big kid” campers, there should be no reason why you shouldn’t have even more fun than the Scouts!

## Leader Meetings

- Held daily in the Leader Lounge at 9:30 AM, these meetings will consist of the camp leadership giving you a run-down of all the day’s program information.
- Only one leader is required to attend these meetings.

## Help Us Help You

We understand that your own unit’s interests are the number one priority, but we welcome your assistance. We ask that you help contribute to the camp with any special skills that you have. Help is always appreciated within program areas, guarding on the Waterfront, and service projects.

## TRAINING OPPORTUNITIES

### Construction in Progress

**Specific training opportunities are still being developed:** Keep checking back to [Hiawatha.camp](http://Hiawatha.camp) for updates. All offerings and schedules will be posted there. A complete list of offerings will also be available when you arrive to camp.



# Map of Camp Hiawatha

showing the way around your woodland haven



# Registry Clearance Information

required for all adults

## REQUEST FOR CENTRAL REGISTRY CLEARANCE

Camp Staff/Volunteer  
21 years of age or older

Purpose: This request for central registry clearance form is submitted to the licensing unit to determine if a camp staff member/volunteer who is 21 years of age or older is not named in a central registry case as a perpetrator of child abuse or child neglect in the state of Michigan as required by MCL 722.119. The results will be sent back according to the authorizations identified in Section II: Results Instructions.

**Instructions:**

1. All fields completed by camp staff/volunteer (requestor) providing authorization.
2. All fields must be legible for processing.
3. Submit completed form by mail, fax, or email to:

LARA-BCHS  
Adult Foster Care and Camps  
P.O. Box 30664  
Lansing, MI 48909  
Fax: 517-284-9709  
[LARA-BCHSAFCCampclearance@michigan.gov](mailto:LARA-BCHSAFCCampclearance@michigan.gov)

### Section I: Camp Staff/Volunteer

NAME (Last, First, Middle):	
Alias or other names used:	
Date of birth:	Social Security Number:
I authorize the department to conduct a central registry clearance on me and send the result as requested below.	
Signature:	Date:

### Section II: Result Instructions:

The central registry clearance result letter will be sent by the department to the requestor or camp based on the instructions provided below by the requestor.

Check One:			
<input type="checkbox"/> Mail results to requestor or camp address listed below	<input type="checkbox"/> Email results to:		
Requestor Name or Camp Name:			
Address:	City:	State:	Zip:
Phone Number	Camp Contact Name, if applicable:		

Any Questions about the Michigan Central Registry Clearance for Camps may be directed to the Bureau of Community and Health Systems Licensing Unit at (888) 685-0008.

AUTHORITY: PA 116 of 1973 and PA 218 of 1979.

BCHS-Camps 001 Rev 5/21



## Bay-Lakes Council Camps Cowboy Action Shooting Program Participation Permission and Hold Harmless Agreement

Bay-Lakes Council may be conducting a Scout cowboy action shooting program on one or more of its camp properties. In this program participants will shoot a rifle, pistol, and shotgun under the supervision of an NRA Range Safety Officer and NRA Certified Instructors. Participants will be required to wear eye protection and hearing protection at all times while on the range. Participants must abide by all safety rules and instructions of the Range Safety Officer(s) and rifle, pistol, and shotgun instructor(s).

**For Minor Participants:**

I, the undersigned, give my child/ward, \_\_\_\_\_, permission to participate in this program. I understand that participation in the activity involves a certain degree of risk. I have carefully considered the risk involved and have given consent for my child to participate in the activity. I understand that participation in the activity is entirely voluntary and requires participants to abide by the rules and standards of conduct. I release the Boy Scouts of America, Bay-Lakes Council, the activity coordinators, all employees and volunteers, related parties, or other organizations associated with this activity from any and all claims arising out of this participation.

**For Adult Participants:**

I, \_\_\_\_\_, the undersigned, understand that participation in the activity involves a certain degree of risk. I have carefully considered the risk involved and have freely chosen to participate in the activity. I understand that participation in the activity is entirely voluntary and requires participants to abide by the rules and standards of conduct. I release the Boy Scouts of America, Bay-Lakes Council, the activity coordinators, all employees and volunteers, related parties, or other organizations associated with this activity from any and all claims arising out of this participation.

**For the safety of myself or my child (or another minor for whom I serve as their legal guardian), my child and I, or if I am an adult participant, only I, agree that I, or he/she, will do the following or I, or he/she will be removed from the program.**

1. Complete a range safety briefing.
2. Wear all safety gear at all times while on the range.
3. Follow all safety rules provided in the briefing.
4. Follow the instructions of the Range Safety Officer(s) and rifle, pistol, and shotgun instructor(s)
5. Do not handle the firearms until instructed to do so by the instructor(s).
6. The participant is 14 years of age, or 13 and has completed the Eighth Grade, as of the start of the program and will be in full compliance with all local, state and federal guidelines, including age restrictions and original equipment.

Participant Signature: \_\_\_\_\_ . Date: \_\_\_\_\_ .

Parent/Legal Guardian Signature: \_\_\_\_\_ . Date: \_\_\_\_\_ .

Parent/Legal Guardian Printed Name: \_\_\_\_\_ .

Phone of Parent/Legal Guardian: \_\_\_\_\_ . Email Address: \_\_\_\_\_ .

*Please submit one of this form per participant*





## BOY SCOUTS OF AMERICA BAY-LAKES COUNCIL

### **Bay-Lakes Council, BSA**

2555 Northern Road  
PO Box 267  
Appleton, WI 54912-0267  
920-734-5705  
920-734-1991 (fax)  
[www.BayLakesBSA.org](http://www.BayLakesBSA.org)

### **Camp Hiawatha**

E6350 Doe Lake Road  
Munising, MI 49862  
906-387-2714 (summer only)  
[Hiawatha.camp](http://Hiawatha.camp)

### **Bay-Lakes Camping Department**

920-734-5705  
[camp@baylakescamps.org](mailto:camp@baylakescamps.org)

### **Melissa Lochner**

Bay-Lakes Program Assistant  
[melissa.lochner@scouting.org](mailto:melissa.lochner@scouting.org)  
920-734-5705 x112

### **Dan Skrypczak**

Bay-Lakes Camping Director  
[daniel.skrypczak@scouting.org](mailto:daniel.skrypczak@scouting.org)  
920-205-3553 (cell)

### **Erick Kestila**

Camp Director  
920-427-9023 (cell)

## **BAY-LAKES CAMPING**

### ***Adventure Beyond the Expected***

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### **A Nationally Accredited Program**

The Bay-Lakes council camping department is committed to camps that meet high standards for health and safety, food service, program, maintenance, conservation, staffing, and administration. All of our camps are inspected and accredited on an annual basis.

This Emblem is one of your assurances of a quality camp!