

# CAMP ROKILIO

*Kiel, WI*

CUB SCOUT

# SUMMER CAMP 2024



## 2024 LEADER GUIDEBOOK

**Rokilio.Camp**

# Table of Contents

## Camp Rokilio 2024 Guidebook

|  |   |
|--|---|
| I. PREPARATION:<br>What's Unique...2<br>Camp Leadership...4<br>Preparation Timeline...5<br>Pre-Camp Swim Tests...6<br>What to Bring...6<br>Forms and Resources...7 | IV. CHECK-IN/OUT:<br>Arrival and Departure...13   |
| II. REGISTRATION:<br>Registration and Fees...8   | V. PROGRAM:<br>Daily Schedule...14<br>Evening Programs...14<br>Leader Programs...14<br>Adventures & Pins...15 |
| III. POLICIES:<br>Medical Policies...9<br>Youth Protection Policies ...9<br>Facility Policies...10<br>Other Policies...11  | VII. MAPS & MORE:<br>Map of Camp Rokilio...16   |

## What's Unique About Camp

### information for new parents & leaders

- Camp helps develop character, introduce new friends, teaches valuable life skills, and helps Scouts discover new interests.
- Missing home can sometimes happen but is rare because the program is packed full of Scouting fun. If it does happen, the staff is trained and ready to give extra individual attention.
- If parents cannot take the entire time off from work, their child can still attend. Scouts want to come! Parents are encouraged to rotate their stay with other Den parents in this case.
- We encourage lots of enthusiasm in the Dining Hall during meals, so please join in on the fun!
- Participants will stay in one of our theme buildings, but if you would like to step up your camping game feel free to bring a tent for you or the scouts.
- All health forms will be collected upon arrival, and will remain at camp after you leave. Please provide our staff with copies and retain the originals.
- **We will be providing Webelos specific programming all 10 sessions to better serve your entire Pack in 2024. Specific programming offered will be age appropriate and dependant on the number of scouts in your session.**



# Welcome to Camp Rokilio 2024

a message from the camp leadership

## Camp Leaders

Camp Rokilio provides an exciting program with awesome adventures and great memories.

It is our duty to provide the best experience for you and your Scouts. In an effort to help you prepare for your summer adventure, this guidebook has been compiled to convey the details about our programs, procedures, and services that will be important for the success of your experience. Please take the time to read this document and familiarize yourself with Camp Rokilio and its features.

We know our audience! If it's a safe activity that Cub Scouts will enjoy, then it's going to be a welcome part of our program. The staff thinks of summer camp as a controlled adventure. Campers play and grow, all the while learning from a team of dedicated experts at the program we call Cub Scouting.

Not just a great camping destination for Cub Scouts, Camp Rokilio is a place where adventure, fun, and the values of Scouting all come together. We will see you at camp this summer!

### Michael Thunes

Camp Director  
920-475-1296 (cell)  
michael.thunes@baylakescamps.org

### Kollen Kellner

Program Director  
920-450-0971 (cell)  
kollen.kellner@baylakescamps.org

### Isaac Ploeckelman

Service Director  
920-681-1454 (cell)  
isaac.ploeckelman@baylakescamps.org



*Bay-Lakes Council Camps are dedicated to providing customers and guests with adventures beyond the expected! We are committed to providing the facilities, programs, services, and camp staff that will consistently exceed the expectations of our visitors. Our Scout Camps will be safe havens for experiencing the best of the adventures and values of the Boy Scouts of America.*

# Camp Leadership

over 30 years of collective camp staff experience

## Michael Thunes | Camp Director



Michael is returning for his 17th summer on the Camp Rokilio staff. He has served as the Camp Director for the last 9 years and is excited to have the honor yet again this year. He is passionate about being a part of an ever-growing and changing program for our youngest campers. Michael is an Eagle Scout and an Order of the Arrow member. He has completed National Camping School training for Short Term Camp Administration and Camp Director.

## Kollen Kellner | Program Director



Kollen is excited to step into the role of program director this year at camp Rokilio. This year marks Kollen's 11th summer working on camp staff. He has had the amazing opportunity to work in almost every area in camp including theme, waterfront, ranges, dining hall, and even health officer. During the off season, Kollen works as an 8th Grade Social Studies and science teacher at Hortonville Middle School. Kollen has been involved in scouting ever since he was a cub scout, earning his Eagle Scout award along the way. He is excited to showcase the fun and engaging program that the staff have created for you this summer, as well as celebrate the 100 years of Rokilio. He can't wait to see all of you this summer.

## Isaac Ploeckelman | Services Director



Isaac has worked 6 years at Camp Rokilio and is currently going into his 7th. Isaac started his first two years as a Lifeguard then became the Trading Post Manager for three years and was Service Assistant for one year and now fills the Service Director shoes. Isaac is studying at Lakeland University to become a high school History teacher. Isaac is a Eagle Scout who has been in scouting for majority of his life and remains dedicated to the values of Scouting. He is excited to work at his favorite camp and make it the best summer adventure for Scouts.

## Tick Hayes | Camp Ranger



Tick Hayes became involved in Scouting in the early 2000's while his three boys progressed through Cub Scouts and Boy Scouts. Tick served as a Den Leader, Cub Master, Assistant Scoutmaster, and OA Chapter Adviser. Tick earned his Wood Badge Beads in 1995 and received his Vigil Honor from the Order of the Arrow in 2015. In 2016 Tick left the business world to become an Assistant Ranger at Camp Wisdom in Dallas Texas, which served over one thousand Scouts each week. Tick came to Wisconsin to become the Ranger at Gardner Dam Adventure Base in November of 2018. He has completed the Ranger certification from National Camping School. Outside of Scouting, Tick is a volunteer firefighter, avid hiker and biker.

# Preparation Timeline

## a schedule for proper unit planning

### Right Now

- If you haven't already, submit your unit reservation and camper deposits to secure space (page 8).
- Inform all Scouts, second year Webelos, and their parents about your unit's summer plans.
- Recruit at least two adult Leaders (both 21 or older) to be in camp at all times during your stay. Have one additional leader, 18 or older, for every four Scouts.
- Take note of the payment plan and be sure to stay on target with due dates (page 8).

### March

- Visit [rokilio.camp](http://rokilio.camp) often to find the latest forms and camp specific information referenced in this guide. Recommended for the Cubmaster and/or Camp Coordinator, continue to read this guidebook to learn about our program. Email [camp@baylakescamps.org](mailto:camp@baylakescamps.org) to have any questions answered. Visit [baylakescamps.org/youtube](http://baylakescamps.org/youtube) to find camp promotional videos and other resources.
- Turn in all Campership Applications to the Bay-Lakes office no later than April 1. Camp scholarships are only available for Bay-Lakes Council Scouts.
- **Camper Deposits are due March 31. All remaining fees are due May 17 to the Bay-Lakes Office.**

### April

- If desired, complete a pre-camp swim test (page 6). This speeds up the check-in process.

### May

- Send out final camp notices to all parents including a list of what to bring (page 6).
- Have committee members visit parents of Scouts not registered to encourage their attendance.
- Ensure that all Scouts and Adults will have their medical forms completed before coming to camp.
- Complete special dietary requests for all Scouts requiring special meals (page 10).
- Add any additional campers to your registration and submit your final unit payment (due May 17). If paying with a credit or debit card, a convenience fee of 3.5% will be added. To avoid paying a convenience fee, consider paying by Bank ACH or by sending payment by mail or in-person to the Bay-Lakes office.

### Two Weeks Before Camp

- Collect all Scout & Leader medical forms (ensure we will be able to keep a copy) and Scout medication forms. You may send copies of these forms to camp two weeks prior to your arrival.
- Hold an inspection and/or review the personal packing list for all participants. Also, prepare unit equipment you may want to bring to camp.
- Prepare multiple copies of your unit roster for camp and other leaders.

### Several Days Before Camp

- Complete the final check on transportation to ensure everyone has a ride to and from camp.
- Remind the Scouts of the behavior standards necessary for a Scouting trip.
- Plan to arrive at your assigned check-in time, see page 13.

### Right Before You Depart

- Collect any remaining medical forms and ensure everyone has their medications in their original containers with a label containing the Scout's name and unit number.
- Ensure everyone has a ride home from camp.



**Many units hold a parents' meeting or camp promotion night. This allows parents a chance to ask questions and learn about your unit's summer camping plans.**

# Pre-Camp Swim Tests

## information on taking your swim test before camp

Units have the option to complete a swim test prior to their arrival. By participating, you will gain program time at camp. This will also make it easier to do individual unit activities before you come to camp.

- Each unit schedules and completes the swim tests prior to camp on their own. A BSA Lifeguard, Red Cross Lifeguard, or equivalent must administer the tests and certify the results.
- Forms and procedures for unit run swim tests are available at [Rokilio.camp](http://Rokilio.camp).
- For questions contact Bay-Lakes Camping at (920) 734-5705 or [camp@baylakescamps.org](mailto:camp@baylakescamps.org).

| Swim Classification Record   |                           |                        |             |          |         |
|--|---------------------------|------------------------|-------------|----------|---------|
| <small>(Changes and/or corrections to the following chart should be initiated and dated by the test supervisor.)</small> |                           |                        |             |          |         |
| Unit Number _____  | Date of Swim Test _____   |                        |             |          |         |
| Full Name (Print)<br><small>(Please Print Through Middle Spaces)</small>   | Member<br>Rank<br>Party # | Swim<br>Classification | Non-Swimmer | Beginner | Swimmer |
| 1  |                           |                        |             |          |         |
| 2  |                           |                        |             |          |         |
| 3  |                           |                        |             |          |         |
| 4  |                           |                        |             |          |         |
| 5  |                           |                        |             |          |         |
| 6  |                           |                        |             |          |         |
| 7  |                           |                        |             |          |         |
| 8  |                           |                        |             |          |         |
| 9  |                           |                        |             |          |         |
| 10   |                           |                        |             |          |         |
| 11   |                           |                        |             |          |         |
| 12   |                           |                        |             |          |         |
| 13   |                           |                        |             |          |         |
| 14   |                           |                        |             |          |         |
| 15   |                           |                        |             |          |         |

The swim classification test performed at a unit level should be conducted by one of the following qualified personnel: Aquatics Instructor, BSA/Red Cross Lifeguard, BSA Swimming & Water Rescue, or other lifeguard, swimming instructor, etc. Test administrators should utilize chapter 5 of the [BSA Aquatics Supervision Guide](#).

NAME OF PERSON SUPERVISING & FACILITATING THE SWIM TEST: \_\_\_\_\_

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Type of Authorization/Training \_\_\_\_\_ Expiration Date if applicable \_\_\_\_\_  
(Select a type of authorization if required by your jurisdiction)

#19-122 page 1 of 2 Revised: March 2022

# What to Bring

## a suggested packing list of items

### What Campers Should Bring

- |                        |                        |                                |
|------------------------|------------------------|--------------------------------|
| Sneakers/Hiking Shoes  | Swimsuit               | Insect Repellent (non-aerosol) |
| Extra pair of Shoes    | Rain Gear              | Flashlight                     |
| T-Shirts               | Towel                  | Spending Money                 |
| Underwear & Socks      | Personal Hygiene items | Fishing Gear                   |
| Jeans/Pants            | Small Pillow           | Camera                         |
| Shorts                 | Sleeping Bag/Blankets  |                                |
| Long-Sleeve Shirts     | Backpack               |                                |
| Pajamas                | First Aid Kit          |                                |
| Sweatshirt or Jacket   | Pocket Knife           |                                |
| Official Scout Uniform | Hat & Sunglasses       |                                |
| Scout Handbook         | Sunscreen              |                                |

**Label clothes & valuables with name and unit number. Scouts will be getting wet so please allow for extra clothing and footwear.**

### Materials We Provide in Your Theme Building

- |                          |                  |                  |
|--------------------------|------------------|------------------|
| Bunks with sleeping mats | Flushing Toilets | Fire Ring & Wood |
| Tables & Chairs          | Garbage Bags     | Coffee Maker     |
| Full Kitchen             | Toilet Paper     |                  |

### What Not to Bring

- |                        |                              |                              |
|------------------------|------------------------------|------------------------------|
| Shooting Equipment     | Pornography                  | Knives with blades over 3.5" |
| Fireworks              | Tobacco products             | Aerosol cans                 |
| Alcohol                | Drugs of any kind            | Laser pointers               |
| Valuables              | Excessive jewelry            | Firewood (see page 12)       |
| Inappropriate T-Shirts | Sheath or Fixed-Blade Knives |                              |

# Forms and Resources

all the resources, forms and information to make your preparation easy

Below is a list of resources available online at [Rokilio.camp](https://Rokilio.camp). All registration updates can be made online or through email: [camp@baylakescamps.org](mailto:camp@baylakescamps.org). You can request copies of any resources by calling the Bay-Lakes Scout Center at (920) 734-5705.

## Information

- Camp Map - complete with campsites, program areas, and building locations.
- Camp Menus - detailed list for each meal. Menus are released in May and posted online.
- Promotional Video - show at a pack meeting to get everyone excited about the experience!
- Pre-camp Swim Test - record results and mail to Bay-Lakes Council office or email to [camp@baylakescamps.org](mailto:camp@baylakescamps.org).

## Registration

- Campership Application - complete for campers with financial need and submit no later than April 1st. Camp scholarships are only available for Bay-Lakes Council Scouts.
- The online How to Login to Registration Help File - provides details for registering and making changes online.
- Refund Request - Written request must be completed to receive a refund (Page 8).

## Medical

- Annual Health and Medical Form - complete for all campers.
- Scout Medication - complete for campers with medication and bring to camp.
- Special Diet Request - complete for campers with dietary needs at least 3 weeks in advance.



Stay informed and prepared for camp with all these resources and more at [Rokilio.camp](https://Rokilio.camp).

Please visit our youtube channel to view our promotional video.

[BayLakesCamps.org/youtube](https://BayLakesCamps.org/youtube)

Contact Bay-Lakes Camping for additional promotional materials.



# Registration & Fees

## procedures for registering campers

### 2024 Camper Fees

|       |       |
|-------|-------|
| Youth | \$225 |
| Adult | \$150 |

### Registration Timeline

#### June 1, 2023:

Reserve space for 2024, \$200.00 per unit.

#### January 1 - March 31, 2024:

Register campers with a \$75 non-refundable deposit.

#### May 17:

Final Camp Balance Due.

### Unit Reservation Deposit

- A non-refundable deposit of \$200 per unit is due to hold space. These fees will be applied toward your 2024 camp balance.

### How to Register Scout/Leader Campers

- Register online or mail your unit roster to the Bay-Lakes office with the camper deposits of \$75 (due March 31).
- The first \$75 deposits for each Scout/Leader is his/her reservation deposit and is nonrefundable, but transferable to another Scout/Leader in the same unit as a new reservation.
- Remaining balances are due May 17.
- Campers registered and/or paid in full after May 17 will be subject to a \$25 late fee.

### Payment Schedule

|           | Youth Amount Due | Adult Amount Due | Due By             |
|-----------|------------------|------------------|--------------------|
| Deposit 1 | \$25.00          | \$25.00          | 1/1/24 - 1/31/24   |
| Deposit 2 | \$25.00          | \$25.00          | 2/1/24 - 2/29/24   |
| Deposit 3 | \$25.00          | \$25.00          | 3/1/2024 - 3/31/24 |
| Payment 1 | \$75.00          | \$0.00           | 4/1/24 - 4/30/24   |
| Balance   | \$75.00          | \$75.00          | 5/1/24 - 5/17/24   |

### How to Pay

- Online payment may be made through our online reservation system using a credit/debit card or Bank ACH. If paying by credit or debit card, a 3.5% convenience fee will be added. To avoid paying a convenience fee, send payment by mail or in-person to the Bay-Lakes office.
- Unit checks can be sent payable to: Bay-Lakes Council BSA, 2555 Northern Road, P.O. Box 267, Appleton, Wisconsin 54912.

### Camperships

- Camp scholarship (camperships) are made available to assist any Bay-Lakes Council Scout with financial need the opportunity to receive a Bay-Lakes Council summer camp experience.
- Request must be made using the campership application for each person in need no later than April 1. Go to: [baylakescamps.org/campership](http://baylakescamps.org/campership) to complete the 2024 campership request form.

### Refunds

- Camp fees are nonrefundable. We encourage units to transfer fees to another Scout from within the unit attending camp. Should a written refund request be received, the Bay-Lakes Council will consider each situation and endeavor to be as fair as possible. All refunds are calculated after the \$75 nonrefundable deposit.



If you have questions about the Black Pug registration system, please contact Bay-Lakes Camping at 920-734-5705 or email [camp@baylakescamps.org](mailto:camp@baylakescamps.org).



# Policies and Procedures

## things to help prepare your unit for camp

### MEDICAL POLICIES

- Every participant must provide a copy of their health form to be kept on file after they leave.
- To speed up check-in, you may send copies (NOT originals) of all health forms to camp two weeks prior to your arrival.
- Units can keep medication in a locked container at their site and distribute to their scouts. Units choosing to do so will be provided with a medication log sheet to fill out and turn in at the end of the session. Units are welcome to turn their medications into the health office for us to distribute.
- Please ask your Scouts not to bring over-the-counter medications such as Tylenol or cough syrup. The camp stocks these medications.
- Bee sting medication, inhalers, an insulin syringe, or other medication/device used in the event of life-threatening situations may be carried by a camper.
- The above requirements are those of the State of Wisconsin and the Boy Scouts of America.

**Part A: Informed Consent, Release Agreement, and Authorization**

Full name: \_\_\_\_\_  
Date of birth: \_\_\_\_\_

**High-adventure base participants:**  
Signature: \_\_\_\_\_  
Print name: \_\_\_\_\_

**Informed Consent, Release Agreement, and Authorization**

I have hereby signed and given to the local council and the Boy Scouts of America, as well as the national organization, the right and permission to use and publish the photographs and information that I have provided to the Boy Scouts of America, for the purpose of promoting Scouting activities and programs. I understand that the Boy Scouts of America and the national organization are not responsible for the accuracy of the information provided. I understand that the Boy Scouts of America and the national organization are not responsible for the accuracy of the information provided. I understand that the Boy Scouts of America and the national organization are not responsible for the accuracy of the information provided.

**Emergency Contact:**  
Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Phone: \_\_\_\_\_

**Medical Information:**  
I have provided you with a copy of my medical information. I understand that you will use this information to provide medical care to me in the event of an emergency. I understand that you will use this information to provide medical care to me in the event of an emergency. I understand that you will use this information to provide medical care to me in the event of an emergency.

**Consent:**  
I have read and understand the above information and I hereby give my informed consent to the use of my information for the purposes described above. I understand that my consent is required for the use of my information for the purposes described above. I understand that my consent is required for the use of my information for the purposes described above.

**Signature:** \_\_\_\_\_  
**Print name:** \_\_\_\_\_

**Complete this section for youth participants only:**  
Adults Authorized to Take Youth to and From Events:  
Name: \_\_\_\_\_  
Phone: \_\_\_\_\_

Adults NOT Authorized to Take Youth to and From Events:  
Name: \_\_\_\_\_  
Phone: \_\_\_\_\_

Prepared For Life

### Health & Medical Record Form

- In order to provide better care for its members and to assist them in better understanding their own physical capabilities, the BSA recommends that everyone who participates in Scouting events have an annual medical evaluation by a certified and licensed health-care provider.
- **Parts A & B are required for all Scouts and adults attending camp.**

### Insurance

- When surgical treatment or hospital care is needed for Bay-Lakes Council Scouts/Scouters, benefits in excess of \$300.00 will be paid only if they are unrecoverable from any other insurance policy or service contract (i.e. family insurance policy). Therefore, it is imperative that you come prepared with the pertinent insurance policy information for every Scout/Adult.

### YOUTH PROTECTION POLICIES

Nothing is more important to the BSA than the safety of our youth members. We believe that even one instance of child abuse is unacceptable. The BSA is committed to providing a safe and secure environment for all. Youth protection requires sustained vigilance, we work every day to protect children through these mandatory policies.

- One-on-one contact between adults and youth members is prohibited.
- Privacy of youth is respected. Adult leaders and youth must respect each other's privacy, especially in situations such as changing clothes and taking showers at camp.
- The use of smartphones, cameras, mirrors, drones, etc., in places or situations where privacy is expected is prohibited.
- Separate tenting/room assignments must be provided for male and female adults as well as for male and female youth. Spouses/immediate family members may share tents.
- The buddy system must be used at all times. Buddies should know and be comfortable with each other. Buddies should select each other, be the same level of maturity, and the same gender.
- Hazing and initiations are prohibited and have no part during any Scouting activity.
- No bullying. Verbal, physical, and cyber bullying are prohibited in Scouting.
- Appropriate attire is required for all activities

## FACILITY POLICIES

### Dining Hall

- Meals will consist of the main entrées, sides, cereal at breakfast, fruit or vegetables, sun butter and jelly at all meals, and a salad bar at dinner.
- All meals will be served cafeteria style and seconds will be available when announced.
- Grace will be said prior to each meal.
- Everyone is asked to wear the official Cub Scout/Scouts BSA Field Uniform to all evening meals and the flag lowering ceremony.
- Adults will be asked to assist the camp staff with setting, serving, and cleanup after meals.

**Please notify us of any special dietary needs or restrictions three weeks before your arrival using the “Special Dietary Request Form” available at Rokilio.Camp.**

### Trading Post

- The Trading Post will be open at various times throughout the day. Look for hours when you arrive.
- Here you will find all the merchandise you need, including everything from hats and shirts to collectibles. You will also be able to purchase additional toiletries, cooking supplies, and other camping necessities.
- You will be able to purchase candy, soda, slushies, and any other food items.
- A camp patch will be given to each camper registered in camp.
- We recommend that each person brings an extra \$25-50 for purchases in the Trading Post.

### Showers

- Each theme building is equipped with shower rooms. Additional showers are located at the Rosie Shower House next to the train station. Rosie will have rotational availability, with the hours posted at camp. With individual stalls and locking doors Rosie can accommodate everyone!
- We ask only adults use the showers in the theme buildings unless a Scout needs to shower outside of your scheduled time.

### Camp Office (Welcome Center)

- Staff is generally available to answer questions in this building from 8:00 AM - 8:00 PM (except during mealtimes).
- If late at night or early in the morning, staff may be found downstairs. Please ring the Health Office Doorbell for assistance.
- Lost & found is located in the dining hall, except for valuable items which are in the camp office.

### Health Office

- Available 24 hours a day in the lower level of the camp office. If the Health Officer is not in the Health Office, report to the camp office (upstairs) for assistance.
- We recommend that one Leader be responsible for ensuring the Scouts receive their medication. Otherwise, the Health office can take control and distribute medication.



## OTHER POLICIES

### Leadership

- Two registered adult leaders 21 years of age or over are required at all Scouting activities.
- The leaders who will be staying at camp should have some camping and Scouting experience.
- **Youth Protection Training is recommend for any adult attending camp.**
- Have one additional Leader, 18 or older (male or female) for every 4 Scouts.
- If your unit has any female youth, you must have at least one female adult.
- One-on-one contact between adult leaders and youth members is prohibited.

### Vehicles

- For the safety of the Scouts and Scouters, the speed limit on all camp roads is 10 mph.
- Please consolidate all gear into as few vehicles as possible. The gear may be dropped off at the buildings following the one-way traffic guidelines (shared during the check-in process). Please return vehicles to the parking lot when finished dropping gear.
- No one is permitted to ride on a trailer or in the back of a truck bed. Remember, it is only a seat if it has a seat belt. Please see the Guide to Safe Scouting for additional information.

### Mail Service

- All mail is distributed daily to the campers during news rock (just before lunch). We suggest that mail is sent with the unit instead of mailing it as our service is sometimes slow.
- Please indicate if you would like the mail delivered on a particular day while at camp.
- If there is an emergency, please call (920) 894-2594 and the staff will ensure that the camper receives the message.

#### Mailing Address

Camp Rokilio  
Scout Name, Unit #,  
14404 Rokilio Road  
Kiel, WI 53042

### Leaving Camp Early

- Any Scouts leaving camp during their stay must have a release signed by their parent or guardian and approved by the Scout Leader. We recommend having this form (available at [rokilio.camp](http://rokilio.camp)) completed before a Scout attends camp.
- When checking out, a member of the camp leadership must give the final approval signature.

### Tobacco/Vaping

The use or possession of tobacco and/or vaping products by anyone under the age of 21 is not legal and will not be tolerated. BSA requires that adults use only the designated area in the parking lot, away and out of sight from any youth.

### Initiations, Hazing, & Bullying

Older Scouts sometimes feel that new Scouts should be “initiated into the unit” with a physical activity or another embarrassing stunt. Leaders should be alert to this possibility and direct the Scouts efforts into meaningful programs. Behavior such as snipe hunts, running the gauntlet, belt line, or similar activities have no place in Scouting and are not permitted.

### Alcohol and Drugs

The use of alcoholic beverages and controlled substances is prohibited on any property that is owned or operated by the Boy Scouts of America. This policy will be strictly enforced for all those who use or visit our camp facilities. Violations will result in expulsion from camp and may be reported to authorities.

### Privacy

By participating in Bay-Lakes Council activities, you agree to allow Bay-Lakes Council to use your image in camp and council promotional materials.

## Visitors

- All visitors must check in and out at the camp office
- Visitors should not bring pets.
- Persons with disabilities should notify camp prior to their arrival if accommodations are needed.
- Guest meal tickets may be purchased for \$8 per meal in the camp office.

## Emergencies

- In the event of a camp-wide emergency, the camp siren may sound. At which time, all campers should report immediately to their assigned theme building. A member of the camp staff will come to your building with further instruction. The camp staff undergoes training in handling common types of emergencies.
- A camp-wide emergency situation will consist of any severe weather, wildfire, lost or missing campers, lost or missing swimmers, and any possible severe medical emergency. Anyone who becomes aware of an emergency situation or danger should notify the nearest staff member who will contact the appropriate camp leadership.
- Any information in regards to a bomb threat or unauthorized visitor should be reported to the camp office or health office immediately.

## Building Maintenance

- Day to day cleaning of your theme building is the responsibility of the unit.
- The area around your building and campfire ring should be policed regularly during your stay.
- Repairs to equipment such, as pumps, machinery, and wiring, will be made by a member of the Ranger staff. The need for such repairs should be made known promptly to the camp staff.

## Damaged Camp Equipment

- Any damage to camp-owned equipment through abuse will be the responsibility of the unit
- Replacement costs will be assessed to the unit based on the retail costs of the damaged item. Units will be responsible for paying for damaged equipment before leaving camp.

## Shoes

- Footwear is required everywhere in camp, except at the Waterfront.
- No open toed (flip flops, sandals, etc) are allowed outside of the shower house or your building.

## Fires & Firewood

- Units are prohibited from bringing firewood into camp because it can harbor many different kinds of invasive pests and diseases harmful to our trees. The emerald ash borer is a direct threat to our ash trees at camp. Units are encouraged to gather downed wood at camp.
- Fireguard charts are furnished for each building and must be filled out upon check-in. Fireguard charts are to be hung on the building bulletin board for the duration of your session.

## Pets

- No animals are allowed on camp properties except for guide dogs for the visually impaired or animals which are for a program/demonstration with the approval of the Camping Department
- Please do not bring your pet from home. Be sure to inform any visitors, parent drivers or guests that they should also leave their pet at home.



# Arrival and Departure

## how to check in and out of camp on your first and last days

With many Scouts and Leaders arriving and checking in at the same time, we need your help. We want to make this the easiest, fastest, and most efficient check in process you've ever experienced. Staff will be available in the parking lot and at various check-in points to assist wherever needed.

### Check-In Process

1. Arrive with your entire group at your assigned check in time. Your check in time will be 8:45 - 10:30 AM. **Your Unit Registration Contact will receive an email 2 weeks prior to your arrival with your unit specific check-in window.** If after receiving this email, your unit will not be able to check-in at this assigned time, please notify us in advance at (920) 894-2594.
2. Have your health forms accessible at arrival. A staff member will greet you in the parking lot and guide you through the check in process.
3. We will review with you the activities your unit has selected as well as who is here, and what changes or payments need to be made.
4. Two cars are permitted to drive to your building and drop off gear. Please follow these guidelines.
  - Cars are asked to remain slow and watch for campers on the trails.
  - Please check in at the parking lot prior to driving into camp.
  - The road is one way. Please drive from the parking lot to your building or site. Drop off the belongings, then exit camp through the delivery/staff parking lot.
  - We ask that all cars return to the parking lot after dropping your gear.
  - Trailers if used may remain at the building or site for the duration of your stay.
5. Your group will walk to your building or site led by a staff leader. They will have time to set up and get ready for their next activity.
6. Be ready for your first program at 11:00 AM.

**There is no need to be in your swimwear for check-in at camp. All swim tests will be completed during the first swimming block.**

### Check-Out Process

1. Two cars will be permitted to drive to your building and collect your unit's gear. Please follow these guidelines.
  - Cars are asked to remain slow and watch for campers on the trails
  - The road is one way. Please drive from the camper parking lot to your building or site. Pick up your gear, then exit camp through the delivery/staff parking lot.
  - Please enter camp on the last day during times with decreased foot traffic on the trails.  
Suggested times: prior to 7:00 AM, during breakfast, or during lunch at 12:20 PM.
2. Following the closing program, you will be dismissed (around 2:30 PM). Pack up your gear and pick up garbage in and around your building or site.
3. Your unit will be dismissed once the building or site has been cleaned and checked by our staff.
4. Sign up for summer camp 2025.



**Patches will be distributed during the closing program. An advancement report will be emailed to the unit registration contact within 3 days of camp ending.**

# While at Camp Rokilio

all the basics on the program for your stay at camp

## DAILY PROGRAM SCHEDULE

|                |                                  |
|----------------|----------------------------------|
| 7:00.....      | Rise and Shine!                  |
| 8:00.....      | Flag Raising Ceremony            |
| 8:05.....      | Breakfast                        |
| 9:00-11:45...  | Morning Programs                 |
| 12:15.....     | Daily News (outside dining hall) |
| 12:25.....     | Lunch                            |
| 1:30-5:00..... | Afternoon Programs               |
| 6:00.....      | Flag Lowering Ceremony           |
| 6:05.....      | Dinner                           |
| 7:15-9:00..... | Evening Programs                 |
| 10:00.....     | Quiet Time                       |



During the afternoon programming block on your last day, the camp staff will host camp wide games! The closing activity will include the presentation of your camp patches.

## EVENING PROGRAMS

### Day One

**Opening Campfire, 7:45 PM:** Following dinner sit back and enjoy the staff welcoming you home with skits, songs, and special messages.

### Day Two

**Scouts Own Service, 7:15 PM, Chapel:** Join us for some readings, prayers, reflections, and music.

**Friendship Fire, 7:45 PM:** A campfire program at your theme building.

## LEADER PROGRAMS

With everything in store for the “big kid” campers, there should be no reason why you shouldn’t have even more fun than the Scouts!

- Nap On Safely Certification (Day 3)
- The Camp Adventure Checklist



# Adventures & Pins

helping you on your way to your next rank

## 2024 Cub Scout Program Changes

Due to changes in Cub Scout programs by national for 2024, we will provide all registration contacts with more information once we have full access to new requirements from National.

### ATTENTION! Current 4<sup>th</sup> grade Webelos



Current 4<sup>th</sup> grade Webelos should NOT begin work on Arrow of Light.



Current 4<sup>th</sup> grade Webelos should work on elective Adventures which will not be available next year as an Arrow of Light elective.



Aquanaut



Art Explosion



Aware and Care



Build It!



Earth Rocks!

Modular Design  
Preview Adventure

## Knife Safety



3<sup>rd</sup> Grade



4<sup>th</sup> Grade



5<sup>th</sup> Grade

| Whittling   | Chef's Knife   | Knife Safety  |
|---|--|---|
|  |  |  |

Whittlin' Chip is retired

To use a knife a Cub Scout must complete the Adventure for their rank even if they completed a knife safety Adventure previously  
The Adventure pocket card can be used as proof of completing the Adventure.

## Camp Rokilio Prose

words that express the energy of the experience

### Camp Rokilio Blessing

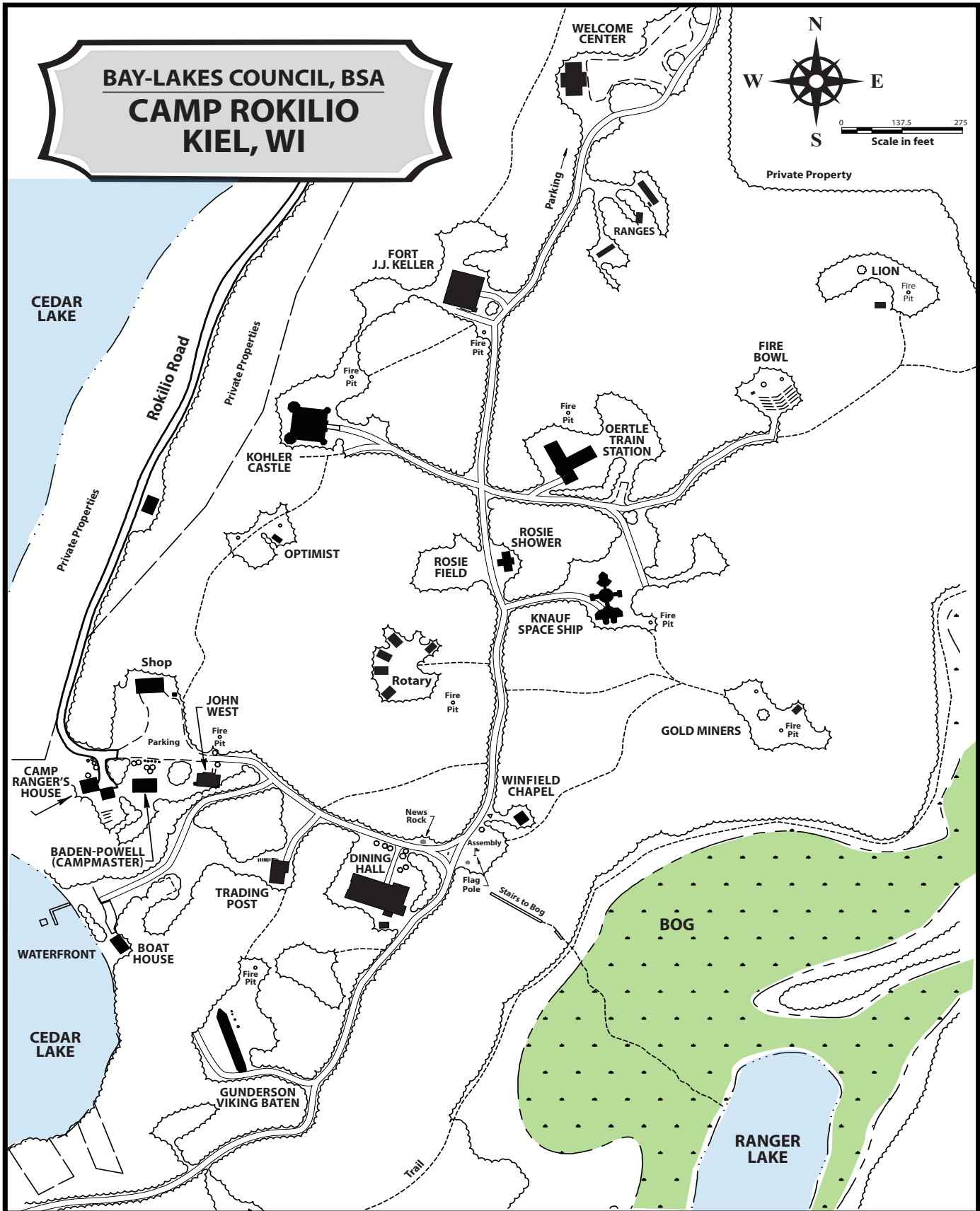
From Rocky Top to Cedar Lake,  
We pause now with this bread to break,  
And Bobcats, Tigers, Wolves, and Bears,  
Together bring to you our prayers,  
Bless us our friends and all who roam,  
Our Rokilio home sweet home.

### Camp Rokilio Song

(to the tune of the Army Rally Song)  
Cedar Lake never fails as the scouts all hit the trails,  
Rokilio we all love so well.  
Swimming hole not too cold,  
dining fine in every line.  
Rokilio we all love so well.  
And it's high high he,  
oh that's the camp for me.  
Shout out it's name loud and proud,  
ROKILIO!  
So wherever you may go,  
the scouts will always know,  
Rokilio's the best camp of all.

# Map of Camp Rokilio

showing the way around this special place







## BOY SCOUTS OF AMERICA BAY-LAKES COUNCIL

**Bay-Lakes Council, BSA**  
2555 Northern Road  
PO Box 267  
Appleton, WI 54912-0267  
920-734-5705  
920-734-1991 (fax)  
[www.BayLakesBSA.org](http://www.BayLakesBSA.org)

**Camp Rokilio**  
14404 Rokilio Road  
Kiel, WI 53042  
920-894-2594 (summer only)  
[Rokilio.camp](http://Rokilio.camp)

**Bay-Lakes Camping Department**  
920-734-5705  
[camp@baylakescamps.org](mailto:camp@baylakescamps.org)

**Laura Martin**  
Bay-Lakes Program Assistant  
[laura.martin@scouting.org](mailto:laura.martin@scouting.org)  
920-734-5705 x142

**Dan Skrypczak**  
Bay-Lakes Camping Director  
[daniel.skrypczak@scouting.org](mailto:daniel.skrypczak@scouting.org)  
920-205-3553 (cell)

**Michael Thunes**  
Camp Director  
920-475-1296 (cell)

## **BAY-LAKES CAMPING**

### ***Adventure Beyond the Expected***

---



#### **A Nationally Accredited Program**

The Bay-Lakes council camping department is committed to camps that meet high standards for health and safety, food service, program, maintenance, conservation, staffing, and administration. All of our camps are inspected and accredited on an annual basis.

This Emblem is one of your assurances of a quality camp!